



SCHOOL DISTRICT OF TIGERTON

213 Spaulding Street,
Tigerton, WI 54486
715-535-4000 Fax 715-535-4010
www.tigerton.k12.wi.us

Benjamin Rayome
District Administrator

brayome@tigerton.k12.wi.us

REQUEST FOR USE OF VEHICLE

(This form must be filled out by the requesting staff member.)

SCHOOL:

____ Tigerton Middle/High School
____ Tigerton Elementary School

Staff Member Requesting: _____

Date of Request: _____

Type of Activity: _____

Date(s) Vehicle is Needed: _____

Time to be Picked-up: _____

Time to be Returned: _____

Number of Riders (estimate): _____

(No more than seven including the driver.)

Procedure:

*Keys are to be picked up at the high school office and returned to the same office.

*If the gas tank is below half, the driver must go to the Tigerton gas station to fill the tank. After refueling, tell the clerk at the counter that the gas gets billed to the school. The clerk has the card for payment but the driver must...

1. sign in the mileage,
2. write on the ticket which vehicle is being filled, and
3. bring back the receipt for Lindsay Norder.

Applicant's Signature

**Please complete this form and send it to Tim Zimdars. Thank you!*

Tigerton Elementary
500 Elm St
PO Box 370
Tigerton, WI 54486

District Office
213 Spaulding St
PO Box 10
Tigerton, WI 54486

Tigerton Middle/High School
213 Spaulding St
PO Box 40
Tigerton, WI 54486